
Customer Install Tent Procedures

Location: The area where the tent is being installed will need an additional 5' to 7' around the tent to accommodate placement of the tent stakes. The tent stakes cannot be within 30" of any underground utilities. No overhead wires should cross over where the tent is to be erected.

Customer Responsibilities: Lessee is responsible for the security of the tent and all other equipment from the time it leaves General Rental until return. The customer is responsible to contact Digger's Hotline to mark any public electrical, water, gas, or cable/phone lines. Digger's Hotline must be contacted at least 1 week prior to the setup date. Digger's Hotline can be reached (800)-242-8511 or www.diggershotline.com. The customer is responsible to mark their sprinkler systems, septic systems and any other privately owned underground utilities. If customer is unsure where private utilities are located, they are responsible to contact Private Lines Inc. to get them marked. (There is a charge for Private Lines' services.)

The following information needs to be provided to Digger's Hotline:

Home Owner Information

Your contact name, phone number, email & address

Working for: Home Owner

Field Representative: Your name & phone number (customer will show DHL where tent goes)

Dig Site Physical Location (where tent is being erected)

* Municipality, address, side of street, nearest intersecting road & distance

* Work to begin date: 1-2 days before installation date

* Explosives will be used for this excavation: **NO**

* Equipment for this excavation can extend to more than 14' above ground & will be used within 25' of overhead lines: **YES**

* Excavation will use boring equipment: **NO**

* Proposed excavation marked: **YES** if you are marking, **NO** if you are not. (Always mark a larger area than the tent size itself.)

* Type of work: Tent staking

* Marking Instructions: Tell them or type in where tent will be going. (Example: Mark north side of home to the lot line). **!!It is always better to have more area marked in case the tent has to move!!**

Before installing, it is the customer's responsibility to check that their area has been indeed marked by Digger's Hotline, or that an "all clear" flag has been placed at the location.

Please sign that you have read and understand the above:

Name: (please print) _____

Signature: _____ **Date:** _____

Contract Number: _____ **Event Date:** _____

Weather: The customer assumes all risk related to weather. This includes the responsibility for rental fees and any property damage. See DWC for optional tent damage coverage. General Rental is not liable for any damage done to items in or around the vicinity of the tent.

-This tent product is not intended to be used as a shelter from severe weather. General Rental assumes no liability for such use. An evacuation plan for the area covered within this tented space is imperative. Severe weather including storm systems, moderate to severe wind, heavy rains, snow, or any condition that raises any doubt to the structural integrity of the tent are immediate signs that an evacuation is necessary. Severe bodily injury and/or death can occur.

-For the safety of all occupants, evacuation is recommended if threatening weather occurs, or if there is any doubt concerning the safe use of this product.

-It is the customer's responsibility to evacuate the tent in severe weather.

Side walls policies, procedures, and warnings: Side walls are not designed to be used in wind speeds of 17 mph or greater. Sidewalls have a large surface area and will create a "sail" effect which will knock the side poles down and collapse the canopy.

The customer is responsible for the installation and takedown of the sidewalls. The customer should not install the sidewalls until the day of the event and only if the wind is 16 mph and lower. The customer shall take the sidewalls down immediately after the event is over. When sidewalls are in use the tent should be monitored at all times. It is the customer's responsibility to make the judgement call to take the sidewalls off the tent if the wind is affecting the structural integrity of the tent. **General Rental** is not responsible for damage caused by leaving sidewalls up during high winds.

Tent Permits: The customer is responsible to acquire all tent permits required for their event. Customer is also responsible to supply "No Smoking" signs. To find more information about tent permits, please check with the local municipality of your tent site to see if a permit is required.

Please sign that you have read and understand the above:

Name: (please print) _____

Signature: _____ **Date:** _____

Contract Number: _____ **Event Date:** _____